

**SCOTT COUNTY SCHOOL BOARD  
MINUTES OF REGULAR MEETING TUESDAY, OCTOBER 4, 2016**

The Scott County School Board met for a regular meeting on Tuesday, October 4, 2016, at the Scott County School Board Office, with the following members present:

William "Bill" R. Quillen, Jr., Chairman  
L. Stephen "Steve" Sallee, Jr., Vice Chairman  
Linda D. Gillenwater  
Larry L. Horton  
Gail L. McConnell  
David M. Templeton

**ABSENT:** None

**OTHERS PRESENT:** John I. Ferguson, Superintendent; Jason Smith, Assistant Superintendent; K.C. Linkous, Clerk Of The Board/Human Resource Manager; Beverly Stidham, Deputy Clerk/Purchasing Agent; Will Sturgill, School Board Attorney; Kathy Musick, Virginia Professional Educators Representative; Ramona Russell, Teaching Assistant; Amanda Clark, Heritage TV; Dennis McFarlane, Comfort Systems USA and Robert Sallee, Maintenance Supervisor

**CALL TO ORDER/MOMENT OF SILENCE/PEDGE OF ALLEGIANCE:** Chairman Quillen called the meeting to order at 6:30 p.m. The audience observed a moment of silence and Mr. Templeton led in citing the *Pledge of Allegiance*.

**APPROVAL OF AGENDA:** Chairman Quillen stated that under Superintendent's Report, Item G needs to be deleted.

On a motion by Mr. Sallee, seconded by Mr. Horton, all members voting aye, the Board approved the agenda with the removal of Item G, of the October 6, 2015 Regular Board Meeting.

**APPROVAL OF SEPTEMBER 12, 2016 REGULAR SCHOOL BOARD MEETING MINUTES:** On a motion by Mr. McConnell, seconded by Mr. Horton, all members voting aye, the Board approved the minutes of the September 12, 2016 Regular Board Meeting.

**APPROVAL OF CLAIMS:** On a motion by Mr. Templeton, seconded by Ms. Gillenwater, all members voting aye, the Board approved claims as follows:

School Operating Fund invoices & payroll in the amount of \$727,891.34 as shown by warrants #8119072-8119381 (8119054, 8119381 voided) & electronic payroll direct deposit in the amount of \$1,112,916.40 & electronic payroll tax deposits in the amount of \$514,645.00. Cafeteria Fund invoices & payroll in the amount of \$136,217.52 as shown by warrants #1017417-1017477 & electronic payroll direct deposit in the amount of \$30,264.27 & electronic payroll tax deposit in the amount of \$13,745.19. Head Start invoices & payroll totaling \$44,200.01 as shown by warrants #14210-14261.

**PRESENTATION:** Chairman Quillen presented Superintendent Ferguson with the VSBA Silver Pin Award of Excellence.

**FIRST YEAR MEASUREMENT & VERIFICATION SAVINGS ON THE PERFORMANCE CONTRACT PROJECT:** Mr. Dennis McFarlane, Comfort Systems USA, presented a presentation on the first year M&V savings on the performance contract project.

**POINTS**

- Energy Savings Performance Contract
- Project included upgrades to lighting, water, and mechanical systems
- The upgrades generate guaranteed energy savings to pay for the project
- The contract requires annual measurement and verification report
- Comfort Systems USA, employed Empirical Energy Solutions to prepare the report
- The performance period used June 1, 2015 through May 31, 2016

- Calculations were based on the agreed methodology as define in the agreement
- Baseline energy usage minus post retrofit energy usage equals actual savings
- The electrical rates for 14 of the 15 schools have escalated an average of 20-30%
- The actual savings are exceeding the year one guaranteed minimum savings
- The actual savings were 40% higher than guaranteed savings

#### GUARANTEED AND YEAR ONE ACTUAL SAVINGS COMPARISON

**Year 1 Guaranteed Savings Table**

Description	Water Savings (Gallons)	Electricity Savings (kWh)	Coal / Propane Savings (Therms)	Operational Savings (\$) (Stipulated)	Cost Savings (\$)
Water ECMs (Stipulated)	2,665,348	0	0	0	29,783
Lighting, Mechanical, and Controls ECMs	0	2,215,690	28,165	14,601	260,157
<b>Totals</b>	<b>2,665,348</b>	<b>2,215,690</b>	<b>28,165</b>	<b>14,601</b>	<b>289,940</b>

**Year 1 Actual Savings Table**

Description	Water Savings (Gallons)	Electricity Savings (kWh)	Coal / Propane Savings (Therms)	Operational Savings (\$) (Stipulated)	Cost Savings (\$)
Water ECMs (Stipulated)	2,665,348	0	0	0	29,783
Lighting, Mechanical, and Controls ECMs	0	2,799,709	22,428	14,601	377,278
<b>Totals</b>	<b>2,665,348</b>	<b>2,799,709</b>	<b>22,428</b>	<b>14,601</b>	<b>407,061</b>

### UTILITY RATES

School Building	Stipulated Year 1 Electricity Rate (\$/kWh)	Actual Year 1 Electricity Rate (\$/kWh)
Duffield Primary	0.108	0.162
Dungannon Intermediate School	0.100	0.102
Gate City High School	0.117	0.109
Gate City Middle School	0.100	0.110
Hilton Elementary School	0.106	0.173
Rye Cove High School	0.094	0.115
Rye Cove Intermediate School	0.090	0.126
SCCTC Building I	0.099	0.103
SCCTC Building II	0.098	0.109
SCCTC Building - Alt Ed	0.097	0.099
Shoemaker Elementary School	0.100	0.106
Fort Blackmore Primary School	0.098	0.114
Nickelsville Elementary School	0.102	0.114
Scott Co School Board Office	0.087	0.109
Twin Spring High School	0.098	0.113
Weber City Elementary School	0.096	0.111
Yuma Elementary School	0.094	0.121

### SAVINGS SUMMARY

Building	Baseline Model Electricity Use (kWh)	Year 1 Model Electricity Use (KWh)	Electricity Savings (kWh)	Baseline Model Coal and Propane Use (Therms)	Year 1 Model Coal and Propane Use (Therms)	Coal and Propane Savings (Therms)
SCCTC Building I	531,377	333,176	198,201	6,519	4,664	1,855
Duffield Primary School	547,825	383,289	164,536	3,738	2,048	1,690
Dungannon Intermediate School	235,626	140,812	94,814	2,889	2,632	257
Gate City Middle School	911,331	554,163	357,168	10,689	5,283	5,406
Hilton Elementary School	671,758	265,037	406,721	0	0	0
Fort Blackmore Primary School	189,943	162,486	27,457	0	0	0
Gate City High School	550,251	365,922	184,329	10,150	8,536	1,614
Nickelsville Elementary School	411,151	281,251	129,900	3,503	2,397	1,106
Rye Cove High School	549,485	364,710	184,775	18,159	13,900	4,259
Twin Spring High School	841,065	659,136	181,929	0	0	0
Yuma Elementary School	356,024	211,664	144,360	0	0	0
Scott Co School Board Office	171,136	134,799	36,337	0	0	0
Shoemaker Elementary School	530,679	354,290	176,389	10,251	3,568	6,683
Weber City Elementary School	374,678	215,957	158,721	6,934	7,376	(442)
Rye Cove Intermediate School	618,506	264,434	354,072	0	0	0
<b>Totals</b>	<b>7,490,835</b>	<b>4,691,126</b>	<b>2,799,709</b>	<b>72,832</b>	<b>50,404</b>	<b>22,428</b>

Mr. Templeton asked Mr. Robert Sallee, Maintenance Supervisor, who else has access to controls other than him. Mr. Robert Sallee replied that there are certain levels of controls, but from an override standpoint three individuals have access.

**APPROVAL OF LETTER IN SUPPORT OF AN ADVANCED TECHNOLOGICAL EDUCATION**

**GRANT:** Mr. Ralph Quesinberry, Principal of the Scott County Career & Technical Center received a letter from Jeff McCord of Northeast State asking for a letter of support for an Advanced Technological Education grant to the National Science Foundation. This grant will have funds to support multiple day, professional development opportunities for K-12 instructors and counselors, and Career & Tech instructors, counselors and administrators that will highlight the career opportunities available in advanced manufacturing and demonstrate the skills necessary to be successful in an industrial work environment.

On a motion by Mr. Horton, seconded by Mr. Sallee, all members voting aye, the Board approved the letter of support for the Advanced Technological Education grant.

**APPROVAL OF PARENT ADVISORY COUNCIL FOR FEDERAL PROGRAMS:** On a motion by Mr. Templeton, seconded by Ms. Gillenwater, all members voting aye the Board approved the Parent Advisory Council for Federal Programs for the 2016-2017 school year.

Central Office Representative	Tammy Quillen
Duffield Primary School	Paula Proctor
Dungannon Intermediate School	Angel Hughes
Fort Blackmore Primary School	Lacy Mann
Hilton Elementary School	Kelsey Taylor
Nickelsville Elementary School	Jennifer Wallace
Rye Cove Intermediate School	Tammy Meade
Shoemaker Elementary School	Reba Kindle
Weber City Elementary School	Joy Hurd
Yuma Elementary School	Amber Ketron

**APPROVAL OF HEAD START READINESS GOALS & ACTION PLAN FOR THE 2015-2016 SCHOOL YEAR:** On a motion by Mr. Horton, seconded by Mr. Sallee, all members voting aye, the Board approved the Head Start Readiness Goals and Action Plan for the 2016-2017 school year (Appendix C)

**APPROVAL OF HEAD START REVISED HIRING PROCEDURES:** On a motion by Mr. Templeton, seconded by Ms. Gillenwater, all members voting aye, the Board approved the Head Start Revised Hiring Procedures effective for the 2016-2017 school year. (Appendix C)

**APPROVAL OF HEAD START ENVIRONMENTAL HEALTH & SAFETY CORRECTIVE ACTION PLAN & SUPPORTING DOCUMENTS:** On a motion by Mr. McConnell, seconded by Mr. Horton, all members voting aye, the Board approved the Head Start Environmental Health & Safety Corrective Action Plan and the Supporting Documents. (Appendix C)

**APPROVAL OF HEAD START FINANCIAL REPORT FOR AUGUST, 2016:** On a motion by Mr. Horton, seconded by Mr. Sallee, all members voting aye, the Board approved the Head Start Financial Report for August, 2016 as presented:

Expenses for August, 2016	\$108,100.84
Administrative Cost for August, 2016	13,253.86
Non Federal Inkind	22,394.54

**DISCUSSION/APPROVAL OF PSA SEWER USER AGREEMENT FOR HILTON ELEMENTARY:** Superintendent Ferguson presented an email from Jessica Lane, Project Manager for JLane Consulting Services, concerning a sewer agreement for the Hiltons area. The agreement will have Hiltons Elementary hook up to the Scott County Public Service Authority once funding has been secured. There will be no connection fee if the user signs up before the funding is secured. Once sewer becomes available, a monthly sewer bill will occur. Connecting Hiltons Elementary to the Scott County PSA sewer will be a cost savings for the school system.

On a motion by Mr. Sallee, seconded by Mr. Templeton, all members voting aye, the Board approved the PSA Sewer User Agreement for Hilton Elementary.

**CLOSED MEETING:** Mr. Sallee made a motion to enter into closed meeting at 7:14 p.m. to discuss teachers, bus drivers and School Resource Officers, as provided in Section 2.2-3711 A (1) of the *Code of Virginia*, as amended and also to enter into closed meeting to consult with legal counsel pertaining to actual or probable litigations, as provided in Section 2.23711 A (7) of the *Code of Virginia* as amended; motion was seconded by Mr. McConnell, all members voting aye.

**RETURN FROM CLOSED MEETING:** All members returned from closed meeting at 8:32 p.m. and on a motion by Mr. Sallee, seconded by Mr. Horton, the Board returned to regular session and Mr. Sallee cited the following certification of the closed meeting:

**CERTIFICATION OF CLOSED MEETING**

*WHEREAS, the Scott County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act; and*

*WHEREAS, Section 2.2-3711 of the Code of Virginia requires certification, by this Scott County School Board that such meeting was conducted in conformity with Virginia law;*

*NOW, THEREFORE, BE IT RESOLVED that the Scott County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Scott County School Board in the closed meeting.*

**ROLL CALL VOTE**

*Ayes: Linda Gillenwater, Larry Horton, Gail McConnell, Bill Quillen, Steve Sallee, David Templeton*

*Nays: None*

*ABSENT DURING VOTE: None*

*ABSENT DURING MEETING: None*

**OCTOBER IS BULLYING PREVENTION MONTH:** Mr. Jason Smith, Assistant Superintendent, presented a proclamation to recognize the month of October as Bullying Prevention Month by the VDOE. Mr. Smith stated that the counselors can do activities to recognize this in the schools.

**APPROVAL OF OVERNIGHT FIELD TRIPS:** On the recommendation of Mr. Jason Smith, Assistant Superintendent and on a motion by Mr. Horton, seconded by Mr. Sallee, all members voting aye, the Board approved the overnight field trip request from Scott County Career & Technical Center FFA to North American International Livestock Exposition in Louisville, KY, November 11-13, 2016 (12 students and three chaperones).

On a motion by Mr. Horton, seconded by Ms. Gillenwater, all members voting aye, the Board approved to table the overnight field trip requests of Nickelsville Elementary 7<sup>th</sup> Grade and Hilton Elementary 6<sup>th</sup> Grade to Washington, DC, May 18-21, 2017, until the next meeting in November pending more information.

**SUBSTITUTE TEACHERS:** On the recommendation of Mr. Jason Smith, Assistant Superintendent and on a motion by Mr. Templeton, seconded by Mr. Horton, all members voting aye, the Board approved the following to be employed as substitute teachers: Jessica Edwards, Alanna Dingus, Kayla Tiller, Mary Ruth Gilliam, Chris Kilgore, Amy Dean, Regina Hammonds and Sarina Duncan.

**RESIGNATIONS:** On the recommendation of Mr. Jason Smith, Assistant Superintendent and on a motion by Mr. Sallee, seconded by Ms. Gillenwater, all members voting aye, the Board approved the resignation of Ms. Kathy Arnold, Head Start Assistant teacher, effective September 20, 2016.

**EMPLOYMENT:** On the recommendation of Mr. Jason Smith, Assistant Superintendent and on a motion by Ms. Gillenwater, seconded by Mr. Sallee, all members voting aye, the Board approved the employment of Mr. Chris Shane Gilmer, substitute bus driver, effective completion of required information.

On the recommendation of Mr. Jason Smith, Assistant Superintendent and on a motion by Mr. Horton, seconded by Mr. Templeton, all members voting aye, the Board approved the employment of Mr. David Tipton, bus driver, effective September 15, 2016.

**BOARD MEMBER COMMENTS:** None

**ADJOURNMENT:** The Board adjourned at 8:55 p.m.

---

William "Bill" R. Quillen, Jr., Chairman

---

K.C. Linkous, Clerk